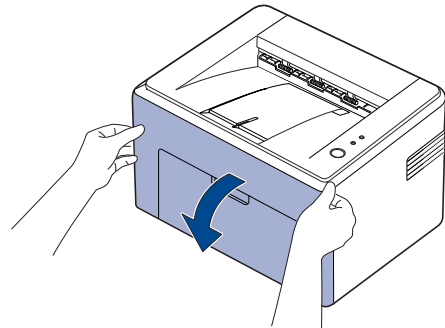



REPLACING THE TONER CARTRIDGE


When the toner LED lights red, a toner cartridge has reached its estimated cartridge life. Your machine stops printing. Also, the Smart Panel program window appears on the computer telling you to replace the cartridge.

At this stage, the toner cartridge needs to be replaced. Check the type of toner cartridge for your machine. (See "Supply" on page 39.)

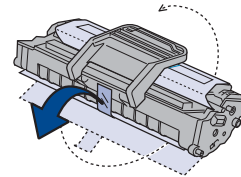
1. Turn the machine off, then wait a few minutes for the machine to cool.
2. Grasp the front cover and pull it toward you to open.




 For ML-2240 Series, if you have installed the dust cover, remove the dust cover before opening the front cover.

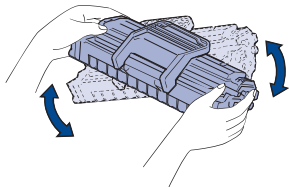
 Because the machine is very light, it may be moved when you use it; for example, when opening/closing the tray or installing/removing the toner cartridge. Be careful not to move the machine.


3. Remove the toner cartridge from its bag and remove the paper protecting the cartridge by pulling the packing tape.




-  Do not touch the green surface (or sky blue), the OPC drum, with your hands or any other material. Use the handle on the cartridge to avoid touching this area.
- Be careful not to expose the green surface (or sky blue), the OPC drum, into light. This will cause damage to the OPC drum. Cover the toner cartridge's OPC drum with paper to avoid damaging it from the light.
- Do not turn the toner cartridge over.

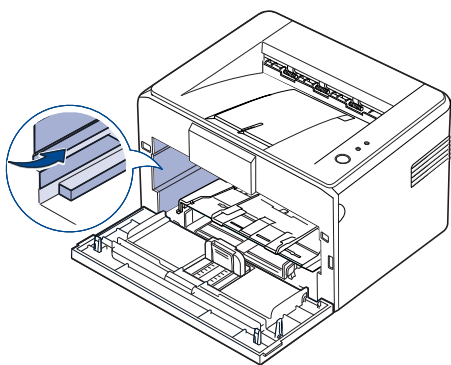
4. Holding both handles on the toner cartridge, thoroughly rock it from side to side to evenly distribute the toner.



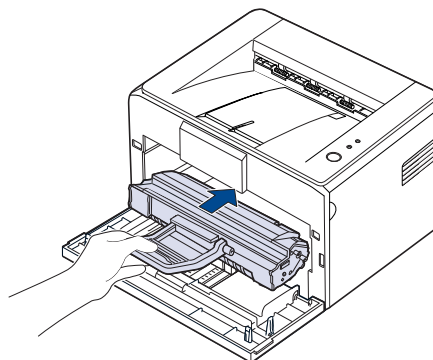
 If toner gets on your clothing, wipe it off with a dry cloth and wash it in cold water. Hot water sets toner into fabric.


-  • Don't use sharp objects, such as a knife or scissors, to open the toner cartridge package. You could damage the surface of the toner cartridge.
- To prevent damage, do not expose the toner cartridge to light for more than a few minutes. Cover it with a piece of paper to protect it if necessary.


5. Locate the cartridge slots inside the machine, one on each side.



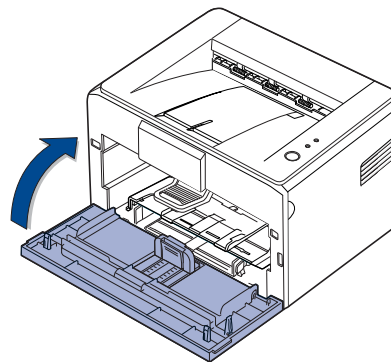
6. Unfold the toner cartridge handle and grasp it. Insert the cartridge in the machine until it snaps into place.




-  Carefully insert or pull out the toner cartridge not to scratch against the machine.

-  • Do not touch the green surface (or sky blue), the OPC drum, with your hands or any other material. Use the handle on the cartridge to avoid touching this area.
- Be careful not to expose the green surface (or sky blue), the OPC drum, into light. This will cause damage to the OPC drum. Cover the toner cartridge's OPC drum with paper to avoid damaging it from the light.
- Do not turn the toner cartridge over.

7. Close the front cover. Make sure that the cover is securely closed. If the cover is not firmly closed, printing errors may occur when you print.



-  Average yield for a new toner cartridge is 1,500 standard pages in accordance with the ISO/IEC 19752 standard. (Average yield for the original toner cartridge supplied with the machine is 700 standard pages.)