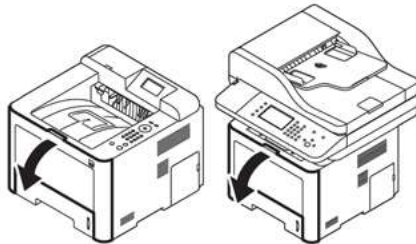**Replace the Toner Cartridge**
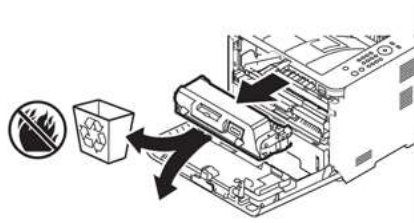
CAUTION:

- **When replacing a toner cartridge, be careful not to spill the toner. If any toner spills, avoid contact with clothes, skin, eyes, and mouth. Do not inhale the toner dust.**
- **Keep toner cartridges out of the reach of children. If a child accidentally swallows toner, have the child spit out the toner, and rinse the mouth with water. Consult a physician immediately.**
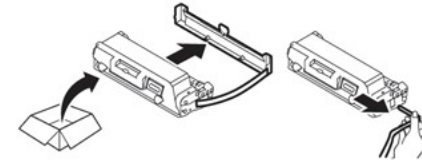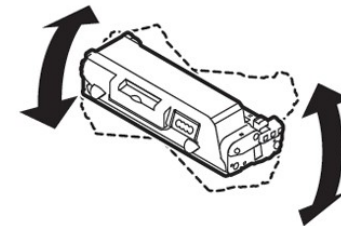
1. Open the front cover.

2. Remove the toner cartridge by lifting and pulling it straight out of the device. Set the used toner cartridge aside to recycle it.
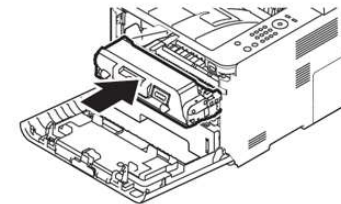

3. Remove the toner cartridge from the packaging.
4. Remove the packing material from the toner cartridge.

5. Gently shake the toner cartridge from side to side to loosen the toner. Be careful not to spill the toner.

6. Insert the toner cartridge in the device by gently pushing in and down until it clicks into place.

7. Close the front cover.